

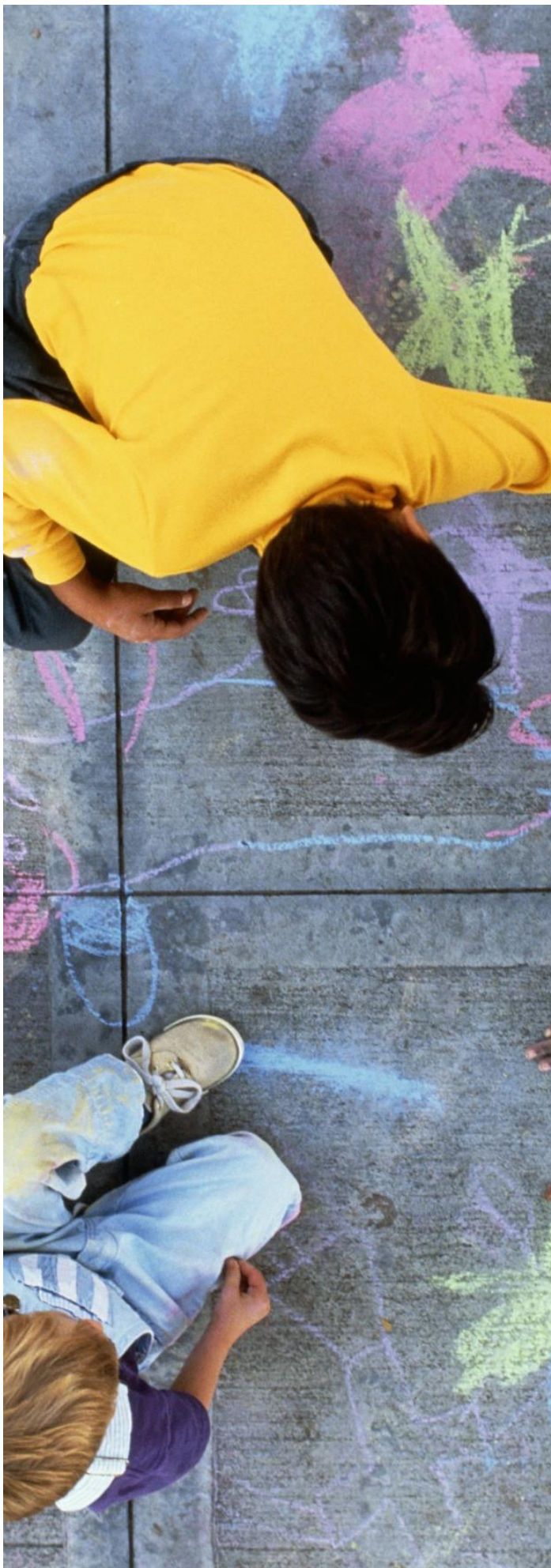


# St Anthony's Pre-School

LOVING. LEARNING. TOGETHER

**PROSPECTUS 2024-25**





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# INTRODUCTION

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Thank you for enquiring about St Anthony's Pre-School. We have been situated in Hove for over 30 years and are immensely proud of helping all our children to be the best that they can be.

As a local Mum of three young children (all at Primary School), I know how hard it is to make the decision when selecting the best environment for your child. The truth is, that nothing will feel "right" at first, as the decision to leave your child is a tough one. But knowing how hard it is, makes it a lot easier for us to help you.

I am a qualified schoolteacher of over 15 years, and I am delighted that I have such a strong team around me. The team are dedicated and experienced in our setting, which helps to build the caring, nurturing environment which is vital for your child's growth and development. The final member of our team is you as we embark on this journey together – LOVING. LEARNING. TOGETHER.

This prospectus has been put together to help answer some of the questions that you might have. While reading, I am sure that you will have many more, so please feel free to email me anything that you might need at [sophie@stanthonypreschool.co.uk](mailto:sophie@stanthonypreschool.co.uk) or even better if you would like to come and see us in action so we can speak directly.

Enjoy learning more about our setting, and I look forward to hearing from you soon.

Sophie

Manager/Owner

07591 085 502

# 1. OUR VISION, MISSION AND VALUES

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## **Our Vision...**

For all our children to be happy, independent and confident communicators, ready for their next adventure.

## **Our Mission Statement...**

To provide a high-quality Pre-School that works collaboratively with parents/carers to provide our children with a safe, respectful and inclusive environment to foster a love of learning that lasts a lifetime.

## **Our Values...**

- Loving - happiness, looking after others, sharing & caring.
- Learning - emotional regulation, confidence and independence
- Together - community, working with parents, celebrating everyone



## 2. ADMISSIONS POLICY & REGISTRATION

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Our aim is to be as flexible to your needs as possible. If you have any questions, please ask us.

- We accept all children aged 2 to 5 years of age and celebrate inclusivity by learning about many different cultures as much as possible. We are happy with children who are not yet toilet trained, but please let us know the stage that they have reached (e.g. nappies, pull-ups or uses a potty). Please note that you will need to supply the appropriate nappies or pull-ups and wet-wipes, and nappy bags for their disposal, together with a set of spare clothes in a named bag.
- We have a wide experience of many different conditions and children's special needs, but please discuss them with us first so that we can tailor our services to your child's particular requirements.
- We require a minimum of 2 sessions per week for your child to have continuity and enable the Key Worker to adequately assess and enable progression.
- You are required to give 4 term weeks' notice of a change of sessions or leaving. If this is not possible, payment in lieu of notice will be required. In addition, once sessions are booked, all absences, such as sickness, holidays etc. must still be paid for.
- A registration form is enclosed for you to complete. Please return it with the £45.00 registration fee. Payment details are on the form. Once booked, this fee is not returnable.





### 3. ACTIVITIES

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We offer a wide range of activities covering all of your child's physical, intellectual, social and emotional needs. We provide a program of activities to develop all the skills needed for personal and social development, language and literacy, numeracy and problem solving, knowledge and understanding of the world, creative and physical development, science and technology.

A typical session will include

- **Circle time:** where we all come together to discuss our current theme/topic and how we should respect one another in everything that we do.
- **Daily “run”:** enjoy the outdoors in our lovely grounds, releasing energy by running laps.
- **Free play:** which includes painting, sticking, playdough, puzzles, games, art and craft, water play, construction toys, climbing frames, slides, trampoline, see-saws, home corner, book corner, soft play, out-door play etc. Alongside adult led activities to extend and support the children's play.
- **Rolling snack time:** children can choose to have their snack (between 10-11am) while socialising with their friends. Includes milk and a healthy snack which are provided by the Pre-School.
- **Nursery rhymes, songs, physical games and activities:** the children are taught a variety of different nursery rhymes, songs and actions to go with them. We use streamers and pom-poms as well as musical instruments to move to music. The children participate in a wide range of other activities such as dance, movement, circle games, yoga - all aimed at developing their mental and physical skills. These are varied daily, and our plans cover all aspects of the curriculum.
- **Story time:** sitting on the carpet and listening to a story connected to our theme/topic – where children are asked to vote on their favourite story to hear.
- **Getting ready for parents collection or lunch, if staying.** Lunch hour is from 12:00

## 4. FEES AND SESSIONS

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**We are open Monday to Friday- 08.30 – 16.00 during term time only** and have morning, afternoon and all-day sessions available on Monday - Friday.

Morning sessions are from	8.30 or 9.00 to 12.00
Afternoon sessions are for 3 hours and can be taken between	12.00 and 4.00*
These sessions can be extended by adding a lunchtime	12.00 to 1.00
All day sessions are	8.30/9.00 to 3.00 /3.30 or 4.00

*\* Please note these sessions run for 3 hours, starting and ending on the hour or half the hour and the door will be opened at the end of each session. We do allow 2.45pm pickups for those who need to pick up siblings from local schools (the session is still charged until 3.00pm).*

*Unless in an emergency, please do not disturb sessions by asking to collect your child early.*

**We are only able to accept funded hours between the hours of 9.00am-3.00pm**

Hourly rate for non-funded hours	<b>£6.20 per hour</b> However, if you are entitled to the 2 or 3 year then 15 hours are funded
Children entitled to Funded Hours	Your Entitlement is <b>15 hours per week</b> (unless you have the 30-hour code) <b>for 38 weeks of the year.</b> If you require extra hours on top of this, the hourly rate will be £6.20.
Daily snack/consumable fee	<b>£1.50 per day</b> for healthy snack per session/s. Payable for all children, irrelevant of funding scheme or self-paying, and will be invoiced prior to each half term, based on the number of days booked per half term.
Early start (8.30am – 9.00am) Or Late finish (3.00pm – 4.00pm)	<b>£3.10 per half hour early/late</b> We are only able to accept funded hours between the hours of 9.00am-3.00pm.

(Children to bring a packed lunch which they will have under supervision at 12.00)

Note - there is a minimum of 3 hours per session and 2 sessions per week.

There is a discount scheme for twins (10% off) & siblings (10% off for 1 child) until they are entitled to funded hours.

We accept the “tax free childcare” scheme as a method of payment, which could save you 20% of your total costs (log in to your account at [gov.uk/sign-in-childcare-account](https://gov.uk/sign-in-childcare-account)). This is in addition to our current twins & sibling discounts as above.

All payments must be made half-termly in advance. I regret that there is no refund for absences, such as holidays or illnesses, since expenses of hall rent, wages etc remain constant. If you should experience difficulties with payments, please let me know so that alternative arrangements can be made such as fortnightly payments.

### **Early Years Free Entitlement (EYFE)**

All 3 and 4year olds are, from the term after their third birthday, eligible for early years free entitlement (EYFE) funded hours 15 hours a week for 38 weeks per year (term-time only) or if the child attends year-round, 570 hours stretched over the year. Some 3- and 4-year-olds are eligible for up to 30 funded hours a week (term-time only) 1140 stretched over the year, this is the ‘working parent entitlement’.

Some 2 year olds, whose families are in [receipt of government support](#) are eligible for 15 EYFE funded hours per week term-time only (or 570 stretched over the year), they can apply locally for this here: [Childcare support for 2 year olds \(brighton-hove.gov.uk\)](https://brighton-hove.gov.uk/childcare-support-for-2-year-olds).

The government is currently expanding the working parent entitlement; from April 2024 some 2-year-olds are eligible for 15 hours term time only (570 stretched) and from September 2024 this extends to eligible children from the term after they are nine months old.

For further information, eligibility criteria and how to apply go to the government’s [Childcare Choices website](#).



## 5. STARTING AT ST ANTHONY'S

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As mentioned earlier, a registration form is enclosed for you to complete. Please return it with the £45.00 registration fee. Payment details are on the form. Once booked, this fee is not returnable.

- **The First Days:** A child who is unhappy will not be able to play or learn properly, so it is important for parents and Pre-School staff to work together to help the child feel confident and secure at the Pre-School. This takes longer for some children than others and parents should not feel worried if their child takes a while to settle.
- **What to wear:** In order to feel free to explore and experiment with all kinds of materials, including messy ones, it is best to send children dressed in clothes which are easily washable. We provide a uniform of T-shirt and Jumper. Please note that we also provide aprons for painting and water play.

It is good for children to practice the skills which will make them independent. Simple clothing which they can handle themselves will enable them to go to the toilet when they want to and to put on and take off their outdoor clothes without being too dependent on other people's help.

- **Learning:** Our learning is based around literacy-rich books throughout the year to hook the children's interest. These books are the focus of our learning which helps children to play and learn to develop their language and communication skills.

Some learning concepts are seasonal, to support the children to understand the world around them. Children are introduced to simple concepts in all 7 areas of learning. The children learn through play using their imagination and creativity which creates excitement to spark children's interests, we then follow their lead in where they want to take their learning - which could take us anywhere...

- **Outdoor play:** We have a secure garden area for outdoor play at the rear of the preschool and a secure all-weather area. The children will be outside with a wide variety of activities, such as water play; sand play; cars; bikes; prams, construction toys etc, as well as painting in a safe and supervised environment.
- **Our parents' rota:** Research shows that children learn better when their parents are involved and aligns with our motto "*Loving. Learning. Together.*" Our rota system involves all parents in helping in the Pre-School approximately once a term. This helps to maintain a high ratio of adults to children guaranteeing individual care and attention for each child. It also gives parents the opportunity to take an active part, to see what happens here and to

talk about it afterwards with their child. We welcome the opportunity to use this time to discuss your child's progress with you and any concerns that you may have. In addition, the rota system provides a valuable opportunity for all children to see their own parents in a new role. We greatly welcome any talents, ideas or suggestions that you may be able to bring to the Pre-School.

- **Notifiable illnesses:** Can you please let us know if your child encounters any infectious illness such as Measles, Rubella, Mumps, Chicken Pox etc. Please note that to prevent the spread of infections, after bouts of sickness and diarrhoea, 48 hours should elapse before returning to pre-school.
- **Smoking:** Parents/staff are not allowed to smoke in the Pre-School or on Church property.
- **Telephone contact:** We have a mobile phone at the Pre-School, 07591 085 502. Please use this during opening hours or if you need to contact me email me on [sophie@stanthonypreschool.co.uk](mailto:sophie@stanthonypreschool.co.uk).
- **Helpful hints:**
  - Try not to let a favourite toy or comforter be brought in, as we encourage the sharing of toys and this could lead to upset if it is taken by another child.
  - Let us know about your child's stage of toilet training, any change in your family's circumstances, or if anyone different is collecting your child.
  - Please ensure that all removable items of clothing (hats, coats, gloves, lunch boxes etc.) are clearly marked with your child's name.
- **Uniform:** Our policy at St. Anthony's is to wear our own light blue polo shirt/jumper with our name and rainbow emblem printed on. One polo shirt and jumper will be given once booked and registration paid. You may wish to purchase a second set. This means they won't ruin their own clothes while having fun. For health and safety, it also means they are easily identifiable and easier to spot on our pre-school outings.

We hope that your child's time at St Anthony's will be a very happy and productive one.

## 6. CONTACTS

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- **Owner:** Sophie Weal
- **Telephone:** 07591 085 502
- **Email:** [sophie@stathonyspreschool.co.uk](mailto:sophie@stathonyspreschool.co.uk)
- **Web:** [stathonyspreschool.co.uk](http://stathonyspreschool.co.uk)
- **Address:** St Anthony's Pre-School, St Peter's Community Centre, Holmes Avenue/Hangleton Road, Hove BN3 7LR

